



SYDNEY  
INTERNATIONAL  
ROWING REGATTA  
19 - 25 MARCH 2018

[sirr.rowingaustralia.com.au](http://sirr.rowingaustralia.com.au)

AUSTRALIAN  
OPEN  
ROWING  
CHAMPIONSHIPS

KING'S &  
QUEEN'S  
CUPS INTERSTATE  
REGATTA

AUSTRALIAN  
OPEN  
SCHOOLS  
ROWING  
CHAMPIONSHIPS



# SYDNEY INTERNATIONAL ROWING REGATTA

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# VOLUNTEER INFORMATION

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## WELCOME

The sixth annual Sydney International Rowing Regatta is fast approaching. It will take place in Penrith, at the Sydney International Regatta centre (SIRC), from 19th of March to Sunday the 25th of March. The 2018 SIRR will feature, the Australian Open Rowing Championships, the Australian Schools Rowing Championships, and the King's & Queen's Cup Interstate Regatta. Once again, the best of Australia's rowers will have the opportunity to compete against each other at a world class event.

The feedback from event participants from previous events has been overwhelmingly positive, this is in no small way attributed to our volunteers. Volunteers support is crucial to the success of events such as the SIRR. The project team thanks those who have contributed to this fantastic event over the last several years, and would like to invite them and the wider community to be involved in 2018.

We greatly appreciate the contribution made to our event and sport by volunteers nationwide, and look forward to sharing this unique and wonderful rowing event with the greater Australian rowing community.

Sincerely,

**Rob Scott**

**President and Chairman**  
Rowing Australia





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## EVENT OVERVIEW

The Sydney International Rowing Regatta is an annual event held in March, and is the largest rowing event in Australia. The event will be held from 19 March - 25 March 2018 at the Sydney International Regatta Centre in Penrith.

Delivered by Rowing Australia, in Partnership with its Strategic Partner Destination NSW, the week-long event showcases the best of Australia's rowing community, including Olympic and World Champion athletes.

**The event includes:**

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OPEN  
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KING'S &  
QUEEN'S  
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REGATTA

AUSTRALIAN  
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SCHOOLS  
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## SUCCESSFUL REGATTA IN 2017

From Monday 27 March to Sunday 2 April 2017, over 1800 athletes competed in 120 events, over seven days of competition.

The event received an overwhelmingly positive response in 2017 from partners and sponsors, staff, volunteers and competing teams. The event is committed to remaining in Sydney through until 2019.





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## VOLUNTEER DATES

Please ensure you record the relevant dates in your diary



<b>Applications Open</b>	Monday 4 December 2017 (if you are on the volunteer email list you have received a link to the online volunteer portal)
<b>Applications Close</b>	Monday 5 March 2018
<b>Final Position Allocations &amp; Roster</b>	Week of 12 March 2018
<b>Uniform Collection</b>	Sunday 18 March 2018
<b>General and Job Specific Training</b>	Sunday 18 March 2018
<b>2018 Event</b>	Monday 19 March to Sunday 25 March 2018
<b>Thank You Function</b>	Sunday 25 March (one hour after conclusion of last race)



## VOLUNTEER OVERVIEW

As a volunteer, you are an ambassador for Rowing Australia and the overall event, as well as a member of the event workforce. Your efforts in positively promoting the event, making all visitors feel welcome and providing information are important to the ongoing success of the event.

### HOW DO I APPLY?

Registrations can be made through the [volunteer portal](#). Once you have registered, you will be able to view available volunteer activities.

### VOLUNTEER ROLES INCLUDE:

- Bow Number Officer
- Time Keeper
- Media Assistant
- Victory Pontoon Assistant
- Spectator Services Assistant
- Site Office Assistant
- Boat Park Assistant
- Runner

### SPECIALISED ROLES:

- Safety and Umpire Boat Driver
- Presentation Assistant
- Spectator Services Team Leader
- Print and Distribution Coordinator

### PLEASE NOTE:

Volunteers are required to complete a minimum of 2-4 shifts, depending on the role. Please check exact requirements during the application process.

## VOLUNTEER RECOGNITION & BENEFITS

Each Volunteer receives:

- An official volunteer uniform including shirt, cap, drink bottle and bag
- Food and drink during your shift
- The experience of volunteering at an amazing event
- The opportunity to see Australia's best rowers in action
- Free parking
- Thank you function

## VOLUNTEERING & SPECTATING

Volunteers are welcome to come early, or stay after their shift to spectate. For example; volunteer in the morning, and you may stay for the remainder of the day at no cost.

## WORKING WITH CHILDREN CHECK

Rowing Australia is committed to providing a safe environment for our children spectators and athletes. For some roles, volunteers will be required to obtain a valid NSW Government Working with Children Check, or interstate equivalent.



# VOLUNTEER AGREEMENT

Rowing Australia (RA) values and appreciates the contribution volunteers make to the Sydney International Rowing Regatta (SIRR) event. To ensure all volunteers have a safe and enjoyable experience at the SIRR, the following conditions apply. Please read and accept the conditions below, if you have any questions please contact Rowing Australia.

I,

- Give permission for the SIRR to maintain on file; my personal information, relevant to my voluntary duties, which may be accessed by relevant staff members of SIRR in the case of an emergency. I understand that this information will not be given to any other person or agency unless I give my specific permission.
- Understand that photographs, videos and audio recordings may be taken by and of people participating in activities at the SIRR. I understand that it is my responsibility to remove myself if I do not wish to appear in photographs, videos or audio recordings.
- Agree to represent the organisation in a positive way.
- Will not take illegal drugs or consume alcohol whilst engaged in volunteer activities, or be under the influence of the same whilst engaged in volunteer activities.
- Agree to work in a manner that is safe to myself, other volunteers, paid staff and members of the public.
- Agree to support a non-discriminatory and harassment-free work environment.
- Agree to treat competitors, volunteers and staff with respect, courtesy and consideration.
- Agree to obtain a NSW Government Working with Children Check (or interstate equivalent) if required for my role.
- Agree to participate in essential orientation and training arranged by the SIRR Volunteer Manager and Coordinators as required.
- Agree to work in all positions as rostered or required.
- Agree to accept guidance and direction from the person to whom I am responsible in my voluntary role.
- Agree to work as part of a team.
- Agree to sign the Attendance Register at each volunteering session.
- Agree to inform the Volunteer Manager or Coordinators if I am unable to attend a rostered session.
- Agree to inform the Volunteer Manager or Coordinators if I am unable to continue as a volunteer.
- Agree that I have no (and may not represent that I have any) power, right or authority to bind RA or to assume or create any obligation or responsibility on behalf of RA or in RA's name, nor to expend money on RA's behalf, unless expressly advised by a duly authorised representative of RA.
- Understand that RA has public liability and personal accident insurance that covers volunteers in all normal circumstances, however I agree that, in the event that I am responsible for a wrongful, unlawful or negligent act, I indemnify RA against any claims, damages, costs, losses, liabilities and expenses arising out of or in connection with that act or omission.

## VOLUNTEER UNIFORMS

The volunteer uniform (t-shirt and cap) is required to be worn for the duration of each shift.



## FREQUENTLY ASKED QUESTIONS

### How do I apply?

Online applications are now being accepted through our [volunteer portal](#).

### What happens after I have applied?

After you have registered, you will receive a confirmation email with instructions on how to register for shifts through our volunteer portal

### Can I apply to be a volunteer after the 5th of March?

Volunteer applications can be submitted after 5 March 2018, however most activities are assigned on a first come basis.

### How can I obtain further information?

Further information may be obtained from the event website ([www.sirr.rowingaustralia.com.au](http://www.sirr.rowingaustralia.com.au)), or by emailing [volunteers@rowingaustralia.com.au](mailto:volunteers@rowingaustralia.com.au)

### My friend/family member and I would like to volunteer together, can we?

Your request to volunteer with family members or friends will be taken into considering when allocating you to a volunteer role; however, these requests are subject to availability.

### Will I need to complete a Working with Children check?

A Working with Children check will be required for some positions. We will advise you at the time you register for shifts.

### How do I apply for a NSW Government Working with Children Check?

Visit the [NSW Kids Guardian website](#) for further information.

### Are volunteers covered by insurance?

Rowing Australia will provide insurance cover for volunteers assisting with the event.

### What qualifications and experience do I need?

Volunteers come from a range of backgrounds and age groups and are united by a love of the outdoors, enjoy interacting with people, have an interest in rowing and sport, an eagerness to learn and be a part of the event Team. All applications will be considered.

### What training will I need to do?

To ensure volunteers have the necessary skills and information to perform their assigned roles effectively, both general and specific training will be provided. The training will include a briefing session, detailing emergency and general site guidelines, and onsite familiarisation.

### I have volunteered before; do I still need to do the training?

Yes, training is compulsory for all volunteers. Each event is different in experiences, expectations, processes and procedures. It is important for the entire event workforce, including volunteers, staff and contractors, to be appropriately informed to be able to perform their allocated tasks and responsibilities, and to understand all current emergency procedures.

### What will I be given to enable me to perform my role?

You will be provided with a volunteer uniform, an accreditation pass, and a printed manual. You will be required to wear your uniform and accreditation pass at all times for the duration of your shift. You will also be provided with onsite support during the event to enable you to perform your role with confidence and to the best of your ability.

### What if I need to cancel?

If you need to cancel at any time after you have registered, you will need to notify the Volunteer Coordinator as soon as possible to enable a replacement to be organised. Please email [volunteers@rowingaustralia.com.au](mailto:volunteers@rowingaustralia.com.au)

### Can I take a break during my shift?

You are not expected to do the whole shift without a break. Volunteers will be given reasonable breaks when needed.

### I've changed my address/phone/name, what should I do?

Please update your profile in the volunteer portal or send us an email to [volunteers@rowingaustralia.com.au](mailto:volunteers@rowingaustralia.com.au) with your new details.

If you have any queries please call our **volunteer hotline: 0477 499 130**